

A Table Use Map

Plan everyday tasks before choosing the final layout.

A dining or meeting table may serve several purposes during one day. This two-page worksheet helps describe those uses without assuming that one attractive arrangement works for all of them. Use your actual room, furniture and objects to fill it in. It is a planning aid, not a capacity rating or a product specification.

1. Describe the tasks

List the ordinary uses first: a meal, a laptop session, a group discussion or a craft activity. Record the objects that need space and where they go afterward. A list of tasks is more useful than a single label such as multi-purpose.

Task	Objects on the table	People / frequency
Example: weekday breakfast	Actual bowls, mugs and serving dish	Fill in your household
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Mark three zones on a sketch

Personal zones: each person's place setting or work items. **Shared zone:** objects everyone reaches for. **Transfer zone:** where items land while setting up or clearing. These are working descriptions; they do not set a universal minimum dimension.

Use low-tack paper on the floor or a scaled drawing to represent the proposed tabletop. Label each end and side. Mark the chair locations and place the objects from your task list on the drawing. If testing on another table, note its actual dimensions so you do not mistake the trial for the final layout.

Sketch reference / date: _____

Proposed top size / units: _____

Test the transitions

3. Walk through one change of use

Choose a realistic transition, such as breakfast to laptop work. Follow the objects rather than just the people. Where does the serving dish move? Where will a laptop be stored before the next meal? Check the nearby storage and route as well as the tabletop itself.

Transition step	Destination / route	Issue to resolve
Remove shared objects	_____	_____
Change personal items	_____	_____
Reset chairs	_____	_____
Prepare next task	_____	_____

4. Identify conflicts before approving the layout

Test one task at a time, then ask whether any activities must happen simultaneously. A laptop and a meal sharing the same spot may be acceptable if they happen at different times. If two people need that spot together, the conflict needs a different arrangement or an explicit compromise.

Check whether a shared object blocks conversation or access to another object. Do not infer electrical suitability, heat resistance, load capacity or finish compatibility from a successful space trial. Ask the maker for the actual product instructions before putting equipment or demanding materials on a tabletop.

5. Write a decision with its limits

Preferred arrangement: _____

Task tested and actual objects used: _____

A task that still needs a trial: _____

Question for the maker: _____

Drawing or specification to confirm: _____

Keep this sheet with the selected table's dimensions, confirmed drawing and care instructions. For a brand reference while preparing your custom table brief, visit [LuxEpoxyTables](https://luxeepoxytables.com). This resource does not promise that a specific product supports every task you record.